#### **APPENDIX 6**

### **New Locate Information Alerts**

# **Purpose**

MiCSES will now alert the appropriate worker of new information received by the Data Warehouse. The IV-D worker must review this new information.

# **Policy**

The system presents an alert to the appropriate worker when either MiCSES or Data Warehouse sources receive new information, including Quarterly Wage and Unemployment Insurance claim records. The worker must review the new information. Records that are duplicative or are processed automatically by the system will not be presented to the worker.

The system generated alert prompts the worker to review the updated information. The worker must look at each record and either accept or reject each of the new locate hits. The system ends the alert when the worker accesses the correct screens.

# **REFERENCES:**

### **Federal**

45 CFR 303.3 42 USC 653

### State

MCL 552.1316 (d)

### **CONTACT PERSON:**

Monkeida Relerford, Senior Business Analyst, (517) 241-5082; RelerfordM@michigan.gov